



## **Profectus Personal Productivity – *Getting Everything Done***

### **A shortage of time?**

Most people would say that they are short of time. However, there is no shortage of time; it is simply a question of how well – or how badly – we use it.

Time is money. Never more so than in today's challenging economic climate where we need to ensure that staff are able to work at their optimum.

One of the essential distinctions that needs to be made is the difference between action and activity.

Action is what achieves our goals, moves our business and personal lives forward, produces what we want out of life and actually gets the job done. It is immensely rewarding but is also very likely to be difficult and challenging.

### **Profectus - The Fuse Learning Stress Free Personal Productivity Clinic**

Profectus takes a fresh approach to time management and personal productivity – a proven approach that is quite simple to adopt and implement and which is proven to work effectively.

It gets away from conventional thinking about managing time. Instead it puts forward modern, flexible productivity principles which allow for the reality of interruptions, recognises that most people work better with a cut-off point approaching, and allows each individual to modify their approach depending on their job situation, their current workload or other factors.

### **The Fuse Learning Profectus Consultant**

Our Profectus consultant is a leading exponent of increasing personal productivity. He has developed a number of proven methods that are quite straightforward to adopt and yet which have proven to be highly effective. He has



also written three books on time management and personal productivity which enjoy sales in both the UK and USA. He has led numerous seminars and is highly regarded in his field.

*Why not read more about Personal Productivity in our blog at [www.fuselearning.co.uk/blog](http://www.fuselearning.co.uk/blog)*

## **Fuse Learning Commitment**

Fuse Learning helps organisations to realise the potential of their staff and maximise the benefits of their investment in people.

In today's challenging economic climate employers, whether private sector or public, cannot afford to pay lip service to the notion that people are their greatest asset. That asset needs to be harnessed to the full.

At Fuse Learning we take a 'holistic' approach, embracing the provision of a range of services which empower organisations to link their investment in people, in all its forms, to their corporate objectives and ensure that their staff are equipped to contribute effectively to a modern, strategic working environment.

We are committed to developing tailored solutions that best suit the individual requirements of our clients, guaranteeing the highest level of effectiveness.

If you would like to discuss your requirements, or any aspect of the Fuse Learning service, please do not hesitate to contact us:

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